**BAPTISTS TOGETHER DEPOSIT ACCOUNT WITHDRAWAL FORM**

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| --- | --- | --- | --- | --- | --- |
| **Name of Church** | |  | | | |
| Church Address | |  | | | |
| **Please indicate which account you would like to withdraw money from and the amount you wish to withdraw. Please use a separate form for each withdrawal request.** | | | | | | |
| **Tick** | **Account** | | **Account No** | **Withdrawal** | **Re-invest** | |
|  | 7 day notice account | |  |  |  | |
|  | 1 month notice account | |  |  |  | |
|  | 3 month notice account | |  |  |  | |
|  | 6 month notice account | |  |  |  | |
|  | 1 year fixed interest account\* | |  |  |  | |

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| --- | --- |
| **Reason for Withdrawal**  (Please delete) | **General funds / Specific Expense / Interest Rate / Other**  **Please specify ‘Other’** |

**Please note that Your withdrawal should not take the balance below £1,000 (unless you are closing the account)**

\* Early breakage of the 1 year fixed interest accounts will incur financial penalties – see terms and conditions for more information. A separate notification form will be sent to you before the maturity date seeking your instructions, so you don’t need to use this form.

**Withdrawals** can be made by

1. BACS transfer. Funds will normally be sent to the account notified to us when the account was opened. If a different bank account is to be used, please provide these details below, and send us a copy/cancelled cheque or paying-in slip in the name of the church for verification purposes. **We regret that we are unable to send monies to a third party.**
2. Transfer to another BU Deposit account in the name of your church.   
   **Please give the account reference ( )**

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| --- | --- | --- | --- | --- | --- | --- |
| **New bank details (if needed)** Please see above | | | | | | |
| Account Name |  | | | | | |
| Sort Code |  |  |  |  | Account Number |  |

Please print off this form and arrange for two of your authorised signatories to sign it. Please keep a copy of this form for your own records. You should then either:

1. Send the completed form by post to the address below OR
2. Scan and email the form to [financeoffice@baptist.org.uk](mailto:legal.ops@baptist.org.uk)

**Signatures Date**

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